



Nov. 22, 1995

November 22, 1994

Mr. Nelson Llewellyn

Warren, Ohio

Dear Nelson:

Thank you for your letter of November 4. We have considered all of your responses and will address them here in the same order in which you answered our questions.

1. We wanted figures from Bellevue so that we could more accurately prepare our budget.
2. Can you give us information on:
 - a. the number of hymnals we should order;
 - b. the approximate cost to us;
 - c. a suggested price at which the hymnals will be sold to the general public;
 - d. a suggested date for placing the order.
3. Cheryl Mitchell will be asked to be in touch with John Lloyd in regard to the W.A.Y funds.
4. We asked about the offering only because we learned that in Baltimore "the plate" from the worship service was given to the accompanist and choir, etc. We wanted to be certain that we will indeed be adhering to W.N.G.G.A. policies and practices.
5. Thanks for clarifying, in writing, the mailing procedure, time schedule, etc. Personally, I prefer to follow past practice; however the committee will make that decision. (Only because they may want to try a new, simpler format.)

Now to respond to your reaction to the minutes of the September 29, 1994 meeting:

1. Each committee member has been informed to be wary of using the term "profit."
2. We were told by a number of sources in Bellevue that the new official policy of

the W.N.G.G.A. is that an additional five dollar fee is to be added to the registration fees. Please let us know, as soon as possible, if this is correct, as we will need to make changes in our registration form.

3. *In the matter of the executive committee's use of "comp room" suites for meetings, we were again formulating our plans based on recommendations from Bellevue. It will be very helpful to us to have your schedule of required meeting dates and times as soon as it is ready. It would also be helpful for us to know the approximate number of persons expected at each of these meetings.*
4. *The loan referred to in the treasurer's report of September 29, 1994 was offered us by a Rehoboth chorister and Harrisburg '95 Committee member. We will, of course make certain that signed agreements stipulating the term, intent to repay, etc. are executed properly and in timely fashion.*
5. *The projected budget will be formulated on Saturday, November 19, when the executive committee meets to collate the sub-committees' budget projections. A copy of the completed budget will be sent to you early the following week.*
6. *Rileigh's is the firm in Harrisburg which supplies tables, draping, electrical hook-ups, etc. to the Market Place. I am enclosing copies of our contract with vendors and Rileigh's contract. Each Market Place vendor will receive both; our contract will be signed by both parties and both parties will be provided signed copies.*
7. *Every effort is being made to schedule tours at times which will not conflict with the W.N.G.G.A. annual corporate meeting.*
8. *Tim Dyck was invited to be a conducting seminar leader as a courtesy to the Bellevue 1994 National. If he does not accept, we have in mind several Mid-west and East Coast presenters.*
9. *At the meeting of past chairs of the W.N.G.G.A. in Bellevue, we were given to believe that the consensus was that events were beginning to run too late in the evening for some of the "elderly clientele." We had considered a later starting time for the civic ceremony, but were enthusiastically urged to let the originally scheduled time stand.*
10. *We will inform Cheryl Mitchell of the fact that the W.N.G.G.A. has no W.A.Y. funds and that she should contact W.A.Y. directly.*
11. *We have already discussed the hymnal situation.*

12. *The Wales Tourist Board (Paul Loveluck) emphatically stated that the W.T.B. "will not, can not, nor has a desire to dictate anything to W.N.G.G.A." However, there does seem to be some feeling that more credit should be given W.T.B. at events underwritten by them. (I suspect that they would like to have a little more verbal recognition and thank yous beyond the formal printed acknowledgement in the program.*
13. *We were following the example of Bellevue in including phone numbers of committee chairs in the press release chronology. We will, of course, ask permission from each committee chair before that document is released, so that no one's phone number will be made public without his consent.*

I hope that this letter has addressed your concerns and answered the questions you raised.

Sincerely,

Glenn
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