

PUGET SOUND WELSH ASSOCIATION
NATIONAL EXECUTIVE COMMITTEE MEETING MINUTES
MAY 21, 1994, 1:45pm at Wyn & Mike's

PRESENT: Mike Challenger, Tim Dyck, Gwynne Dodge, Steve Ensley, Liz Heath, Rhidian Lawrence, Bob Matthews, Wyn Morgan, David & Mary Powell, Alan & Gretta Upshall

1. Matters arising from April minutes

The minutes of the April meeting had been circulated. Tim commented on the time allotted for the Ysgol Gan sessions. Traditionally, this was 1 1/2 hours not 1 hour as publicized. These sessions can be extended with no problem. Tim also pointed out there was a scheduling conflict with his Ysgol Gan seminar clashing with the gymafa director's forum. This needs to be addressed. Black skirts and not red will be worn by volunteers as stated in the April minutes.

2. TREASURER'S REPORT/REGISTRATION - Steve

As of Saturday, May 20, 302 registrations have been received. \$35,000 has been banked, after expenses \$32,000 is in the account. Steve passed out a comprehensive 3-page report detailing our original plan and actual. There are a lot of expenses we haven't yet occurred but we are committed to paying. 200 more registrations need to be received before we are at the break even point.

acknowledgment package:

Steve is working on the acknowledgment package scheduled to go out at the end of May. For the packet we need 1) a confirmation letter; 2) an updated shuttle express schedule (we are waiting delivery of these; 3) Noson Llawen and Mt. Rainier tour tickets for Thursday - Alan will work on these.

ticket only sales:

For those requiring ticket only sales, Steve has set up a special category. These will be mailed out sometime in August.

name badges:

These will be printed on card stock with logo? the design for these needs to be worked on - leave it with Steve. We already have some name badge holders purchased from Wilkes Barre.

Some of the seminars are filling up. The maximum number is 50. Do we repeat or look for another room? The decision was to keep taking the numbers as we have the option of moving a seminar to the Meydenbauer. A careful eye also needs to be kept on the Noson Llawen numbers - that too can be moved to the Meydenbauer.

3. BROCHURE - WYN & RHIDIAN

Rhidian reported that \$1,150 in advertizing has been received so far; \$1,300 in memoriums. Letters requesting financial support will be sent out to local corporations. The time limit set for receiving ads is middle of July. Harrisburg, next year's venue and the Ontario Gymanfa Ganu have not yet responded regarding their ad.

Wyn reported that the brochure continues to be assembled as materials come in. We still need some thumb nail sketches and the Mayor of Bellevue's welcoming letter (Alan will follow up this).

TIME SCHEDULE: - all materials to Wyn by the beginning of July; Wyn wants a mock up of the brochure to be completed, copied and circulated to committee members by the middle of July; the brochure needs to be proofed by the end of July and ready for the printer mid August. The printer needs to be asked for his deadline.

For late information/additions a one-page newsletter will be assembled as an addition to the brochure. A program detailing the grand concert program will be printed - Alan will talk to Mike Mason regarding the possibility of the choir selling the "Loud Hill of Wales" program as a souvenir, profits going to the choir.

WHAT ELSE NEEDS TO IN THE BROCHURE? - SUGGESTIONS INCLUDE:

- a. Jennifer Nightingale's poem
- b. Some mention of the 1909 Eisteddfod held in Seattle
- c. An article on the Welsh mining community of Black Diamond
- d. A short history of PSWA

4. MARKET PLACE - Gwynne

The Market Place has the capacity for 28 tables - 20 of which have been allocated so far. Gwynne will approach McNamara's Green to see if they want one. Gwynne will contact all vendors requesting correct address, name for the State Dept. of Revenue, also a request for payment to be made before the weekend. There have been 4 responses to the complimentary tables which will be outside the Market Place in the corridor. The schedule for the Market Place is: Thursday - 1 pm - 5 pm; Friday, Saturday - 9:00am - 5pm; Sunday - 9:00am - 12:30pm. (as of December 1993's minutes). The vendors will have Monday until noon to pack up. A request has been made from a vendor to set up the Market Place on Wednesday. The cost will be an extra \$500. It was decided not to do anything else about this at the moment. We will need another meeting in August with the Hyatt to determine who has keys to the Market Place.

5. HOSPITALITY - Mary and David

Mary and David brought two sample lunch boxes from the Meydenbauer. The boxes contained a sandwich - turkey or beef; a potato or macaroni salad; cookie; pkt. of chips; apple and a soft drink. The quality of the lunches was very disappointing and Mary and David were asked to renegotiate to try and improve the contents - perhaps a croissant, a green salad and fruit cup instead of the apple. Failing this, we can look at the Meydenbauer's buffet menus or for another option contact the Hyatt.

Mary reported that 18 individuals had agreed to make Welsh cakes, also two work parties have been organized to bake some. Other societies in Vancouver, Victoria and Portland have also agreed to make some.

Mary contacted Kirsten at the Chamber of Commerce for an update on concessions at local stores and/or freebies - Kirsten was out of town but a report will be ready for next meeting.

Alan requested a schedule for the tea room be ready for next meeting.

Volunteers will wear rosettes to make them easily identifiable. A name tag will be in the center of the rosette. Wyn will make these. She will also make shawls for tea room volunteers and mop caps.

6. SOUND SYSTEM - Alan

Brian has received a quote of \$1,600 for a sound system. He needs to contact Lackey sound to arrange a meeting in the Meydenbauer. It was suggested that two more quotes were needed.

7. GYMANFA REPORT - Bob

Bob circulated a plan detailing his needs for the Sunday morning service. He requests the committee to review it and make additions if needed. With regards to the Gymanfa, there is no change from last meeting. Lay people have been contact with regard to the readings at the service and the Gymanfa. Bob questioned the length of the afternoon Gymanfa - 2 1/2 hours was the estimate. Supper would be at 5:00pm. Bob needs to get all relevant information to Wyn for her deadline. Alan asked for a list of Bob's volunteer committee for next time. Molbaks have been approached with regard to donating flowers for the service. We need a back up plan if this is not forthcoming. The organ will be checked by Beverly Ratajak as soon as it is out of storage. If it is not suitable Bev will research another.

8. EISTEDDFOD

98 people have purchased tickets for the Eisteddfod. This pays for the rent of the theater. 5 sopranos have entered so there will be a separate soprano competition. 2 choirs have officially entered with interest from 3 more. If more enter, timing becomes critical. Preliminaries will take place in the morning. Portland Cambrian Society has agreed to lend their bardic chair for the Eisteddfod. Alan will fetch it in August. All entrants will receive a certificate as will volunteers and founder's club members.

9. SHUTTLE BUSES - Liz

Liz had not further report to make regarding the shuttle buses.

10. FREE TICKETS - Alan

It was agreed that Joel Pritchard, Lieutenant Governor and honorary chairperson of the weekend be given free tickets to all weekend events; Stephen Turner, the British Consul would also receive free tickets as would major sponsors - Wales Tourist Board and Ty Nant water be given 2 free tickets to all events (tours excluded). Wives of Llanelli choir would receive complimentary tickets to the grand concert. Choir members, wives, hosts would receive free tickets to after concert reception.

11. ENTERTAINMENT - Tim

Tim needs to get a list of opening concert participants to Bronn Journey. Alan passed out a rough draft of the opening night ceremony and asked for comments/additions. Someone is needed to introduce Plethyn - Tim?

12. MISCELLANEOUS

a. rooms in Hyatt/Bellevue Inn

One free room in the Bellevue Inn has been allocated to the photographer from Victoria. He is being paid by Mary Morris Mergenthal for Y Ddrych and will act as our official photographer for the weekend. Alan suggested that free rooms could be used instead of honoraria for participants. Another suggestion was that the executive committee receive one free night each for their hard work. This issue will be addressed in another meeting.

b. publicity

There was a publicity handout from Cynthia requesting info. - she is requesting help. All information regarding the weekend was sent to the Seattle Times but for some reason it wasn't included.

c. funding

The British Council turned down our request for finance. We still haven't heard from the Wales Development Agency.

Meeting closed at 3:45pm

Next meeting at David & Mary Powell's, Tuesday June 14, at 7pm. Liz can't make it but will send along shuttle bus information.

FOR NEXT MEETING WE WILL DISCUSS

registration packet - also who does Steve want in his team
what happens at information booth - how it will work
shuttle buses
sound system
volunteers - each team of volunteers needs a job description
publicity for Gymanfa
boxed lunches

CHURCH SERVICE

- CHAIRMAN: Bob Matthews
- COMMITTEE: Will need two.
- MINISTER: Enid Morgan
- LOCATION: Meydenbauer Center
- DATE: Sunday, September 4, 1994
- TIME: 10:00 to 11:00 a.m. (If we can keep control)
- SEATING: Theater style. The set up for the church service and the Gymanfa should be the same, if at all possible.
- USHERS: Will need a minimum of 2 per aisle to take the collection.
- RAISED PLATFORM: If the conformation of the room is unchanged from the concert, we can use that set up. We can also adapt to use of the gymanfa arrangement.
- PODIUM, TABLE, BIBLE: we will want a podium for either side of the platform. One table, just off center will be used for the memorial ceremony. We will need 3 Bibles.
- VASE, FLOWERS: This is primarily for the memorial service. national provides the memorial flowers. Flowers for decorating the platform are our responsibility.
- MICROPHONES: I see the church service as a "live" test of the system for the gymanfa. For the church service we will need a microphone for each pulpit, one at the tab for the memorial service and at least three for the choir That will test the "sound out" system. Microphones in the congregation, and the accompanying "feed back" loud speakers, just as planned for the gymanfa should be set up. The for the gymanfa can then be checked. Adjustments can be made, if necessary, based on experience with the church service.
- COLLECTION BASKETS: I propose we purchase some cheap, deep baskets for the purpose, two per aisle. The national committee have directed that our committee treasurer becomes responsible for the collection.

FLAGS: Canadian and U.S. flags on the platform, with the Welsh flag displayed in several places around the hall.

ORGAN AND PIANO: the organ procured for the concert and the gymanfa will do for the service. The grand piano used in the concert and the gymanfa will also suffice.

ACCOMPANIST: Richard Lind, Cor Cymreig accompanist, will play the introit, accompany the congregational and choral singing, and play the offertory and the postlude.

CHOIR: Cor Cymraeg Seattle will sing an appropriate anthem.

ORDER OF SERVICE: The Rev. Enid Morgan is now putting it in final form.

GRATUITIES: as established by the Gymanfa Ganu Committee. Rev. Morgan, Cor Cymraeg and Richard Lind have accepted the board's offer.

Opening day: Suggested Plan

Afternoon: Set up ballroom for evening concert.

Need Stage
Risers/chairs
microphones
Flags
decorations
Te bach arrangements
piano
chairs/tables
bar

Opening Ceremony

- 6:55 Choir mounts stage
Procession lines up in this order:
US Flag
Canadian Flag, Washington State Flag
Welsh Flag
Joel Pritchard Bellevue Mayor
Alan Upshall Ellis Jones
- 7:00 Choir and congregation - Hymn (Rachie or Cwm Rhondda), Welsh and English
Procession walks in
Positions on Stage:
Choir at back
Wa State Canadian US Welsh (all flags)
Ellis Alan Joel Mayor
- 7:05 Alan welcomes in Welsh and English, Introduces Joel
- 7:10 Joel, State welcome
- 7:13 Alan intros Bellevue Mayor
Mayor city Welcome
- 7:16 Alan Intros Ellis Jones
Ellis National Welcome
- 7:20 Alan asks congregation to stand and sing:
Star Spangled Banner
O Canada
Hen Wlad fy Nhadau
- 7:30 Declare 63rd National Gymanfa Ganu open
Party leaves stage and concert begins.

WNGGA '94: Registration Summary

5/21/94

TOTAL REGISTRATION DOLLARS **\$35,474.00**

AMOUNT RECEIVED **\$35,162.00**

AMOUNT DUE **\$312.00**

REGISTRANTS	<input type="text" value="302"/>	FRI AM TODAY	<input type="text" value="20"/>	SAT AM TEN/BASS	<input type="text" value="8"/>
NOSON LAWEN	<input type="text" value="233"/>	FRI AM NAMES	<input type="text" value="41"/>	SAT AM TODAY	<input type="text" value="28"/>
BANQUET	<input type="text" value="215"/>	FRI AM BEG DANCE	<input type="text" value="14"/>	SAT AM BEG GEN	<input type="text" value="5"/>
FOLK CONCERT	<input type="text" value="192"/>	FRI AM BEG GEN	<input type="text" value="18"/>	SAT AM EIS HISTORY	<input type="text" value="7"/>
EISTEDDFOD	<input type="text" value="98"/>	FRI AM WALES TB	<input type="text" value="25"/>	SAT AM COOKING	<input type="text" value="5"/>
GRAND CONCERT	<input type="text" value="295"/>	FRI AM COOKING	<input type="text" value="19"/>	SAT AM SOP/ALTO	<input type="text" value="22"/>
GG NON-REG	<input type="text" value="0"/>	FRI PM TEN/BASS	<input type="text" value="6"/>	SAT AM ADV GEN	<input type="text" value="13"/>
SUN SUPPER	<input type="text" value="187"/>	FRI PM ADV GEN	<input type="text" value="8"/>	SAT AM WALES TB	<input type="text" value="26"/>
THURS MT RAIN	<input type="text" value="37"/>	FRI PM ADV DANCE	<input type="text" value="10"/>		
FRI SCE SEAT	<input type="text" value="56"/>	FRI PM NAMES	<input type="text" value="22"/>		
FRI MUS FLT	<input type="text" value="3"/>	FRI PM EIS HISTORY	<input type="text" value="7"/>		
FRI HARB/MKT	<input type="text" value="41"/>	FRI PM SOP/ALTO	<input type="text" value="27"/>		
FRI BLK DIAM	<input type="text" value="24"/>				
FRUG GOURMET	<input type="text" value="20"/>				
SAT HARB/MKT	<input type="text" value="40"/>				
SAT BLK DIAM	<input type="text" value="19"/>				
SAT SCE SEAT	<input type="text" value="27"/>				
SAT MUS FLT	<input type="text" value="6"/>				
MON MT RAIN	<input type="text" value="33"/>				

PUGET SOUND WELSH ASSOCIATION
 1994 NATIONAL GYMANFA GANU
 PLAN UNIT-SUMMARY
 MAY 22, 1994

5/21/94

	PLAN 1994	ACTUAL 1994
REGISTRATION FEES	\$10,450	\$3,220
TICKET SALES	\$70,500	\$20,359
PROG ADVERTISING	\$3,500	\$893
CORPORATE GIFTS	\$300	\$0
MEMORIALS	\$3,000	\$1,314
CONTRIBUTIONS	\$3,000	\$1,658
COLLECTIONS	\$2,200	\$0
MERCH SALES	\$3,000	\$1,069
SCENIC SEATTLE	\$5,000	\$1,660
HARBOR TOUR	\$5,800	\$2,349
MUSEUM OF FLIGHT	\$4,000	\$180
BLACK DIAMOND	\$4,000	\$860
FRUGAL GOURMET	\$1,250	\$1,000
MOUNT RAINIER	\$0	\$3,850
MISC	\$7,550	\$7,121
TOTAL INCOME	<u>\$123,550</u>	<u>\$45,534</u>
EXPENSES:		
FACILITY	\$3,940	\$3,940
EQUIP RENTALS	\$7,400	\$5,500
PROP RENTALS	\$1,450	\$1,250
TALENT FEE	\$12,850	\$12,350
TALENT FEE	\$1,340	\$1,240
TALENT FEE	\$650	\$650
FOOD PREPARATION	\$33,473	\$8,589
MERCH COST	\$1,950	\$2,629
SCENIC SEATTLE	\$4,750	\$1,577
HARBOR TOUR	\$5,200	\$2,106
MUSEUM OF FLIGHT	\$4,000	\$180
BLACK DIAMOND	\$2,000	\$430
FRUGAL GOURMET	\$197	\$197
MOUNT RAINIER	\$0	\$3,710
	\$0	\$0
ADVERTISING	\$5,250	\$2,402
PROG/TIKT PRINTING	\$9,150	\$3,682
TRANSPORTATION	\$8,500	\$9,800
MAILINGS	\$2,000	\$1,687
TELEPHONE	\$1,000	\$0
INSURANCE	\$250	\$0
MISC	\$1,800	\$1,413
TOTAL EXPENSES	<u>\$107,150</u>	<u>\$63,332</u>
NET INCOME/(EXP)	<u>\$16,400</u>	<u>(\$17,798)</u>

PLAN SUMMARY

PLAN SUMMARY	TOTAL	REGIS	NOSON	LAWEN	BANQUET	FOLK	TOURS	GRAND	RECEPT	CHURCH	GYMANFA	SUPPER	ESTIEDD	MARKET &
EVENT					CONCERT	CONCERT	SEMS	CONCERT	CONCERT	SERVICE	GANU	AFTGLO	ESTIEDD	TEA ROOM
PLAN ATTENDANCE		1000	500	650	800			1250	600				300	
REGISTRATION FEES	\$10,450	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450	\$0
TICKET SALES	\$70,500	\$0	\$5,000	\$17,550	\$8,000	\$2,500	\$18,750	\$3,000	\$0	\$1,000	\$7,200	\$3,000	\$4,500	\$0
PROG ADVERTISING	\$3,500	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CORPORATE GIFTS	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$0
MEMORIAMS	\$3,000	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONTRIBUTIONS	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
COLLECTIONS	\$2,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
MERCH SALES	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0
SCENIC SEATTLE	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
HARBOR TOUR	\$5,800	\$0	\$0	\$0	\$0	\$5,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MUSEUM OF FLIGHT	\$4,000	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BLACK DIAMOND	\$4,000	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FRUGAL GOURMET	\$1,250	\$0	\$0	\$0	\$0	\$1,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MOUNT RAINIER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISC	\$7,550	\$4,550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
TOTAL INCOME	\$123,550	\$24,050	\$5,000	\$17,550	\$8,000	\$22,550	\$18,750	\$3,000	\$1,000	\$1,000	\$1,000	\$8,400	\$3,750	\$10,500

EXPENSES:

FACILITY	\$3,940	\$0	\$0	\$0	\$0	\$0	\$0	\$1,620	\$0	\$0	\$1,620	\$0	\$0	\$700	\$0
EQUIP RENTALS	\$7,400	\$500	\$500	\$0	\$1,000	\$0	\$0	\$2,000	\$0	\$200	\$2,000	\$0	\$0	\$1,200	\$0
PROP RENTALS	\$1,450	\$0	\$0	\$500	\$0	\$0	\$0	\$250	\$0	\$200	\$500	\$0	\$0	\$0	\$0
TALENT FEE	\$12,850	\$0	\$100	\$500	\$500	\$950	\$10,000	\$0	\$0	\$150	\$500	\$0	\$150	\$0	\$0
TALENT FEE	\$1,340	\$0	\$150	\$0	\$500	\$140	\$0	\$0	\$0	\$100	\$300	\$0	\$150	\$0	\$0
TALENT FEE	\$650	\$0	\$0	\$0	\$0	\$250	\$100	\$0	\$0	\$0	\$200	\$0	\$100	\$0	\$0
FOOD PREPARATION	\$33,473	\$0	\$2,500	\$16,900	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$9,573	\$0	\$1,500	\$0
MERCH COST	\$1,950	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,950	\$0
SCENIC SEATTLE	\$4,750	\$0	\$0	\$0	\$0	\$4,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
HARBOR TOUR	\$5,200	\$0	\$0	\$0	\$0	\$5,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MUSEUM OF FLIGHT	\$4,000	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BLACK DIAMOND	\$2,000	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FRUGAL GOURMET	\$197	\$0	\$0	\$0	\$0	\$197	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MOUNT RAINIER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ADVERTISING	\$5,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PROG/TKT PRINTING	\$9,150	\$6,000	\$250	\$325	\$400	\$600	\$625	\$300	\$200	\$0	\$300	\$150	\$0	\$0	
TRANSPORTATION	\$8,500	\$8,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
MAILINGS	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TELEPHONE	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
INSURANCE	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
MISC	\$1,800	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$0	
TOTAL EXPENSES	\$107,150	\$23,750	\$3,500	\$18,225	\$2,650	\$18,087	\$15,595	\$3,300	\$850	\$5,120	\$9,873	\$1,550	\$4,650	\$0	
NET INCOME/(EXP)	\$16,400	\$300	\$1,500	(\$675)	\$5,350	\$4,463	\$3,155	(\$300)	\$150	(\$4,120)	(\$1,473)	\$2,200	\$5,850	\$0	