

HYATT REGENCY CROWN CENTER
2345 MCGEE STREET
KANSAS CITY, MISSOURI 64108 USA

816 421 1234 TELEX 434022

5/17/90

HYATT REGENCY CROWN CENTER

May 11, 1990

Mr. Llewellyn
Secretary
The Welsh National Gymnafa Ganu Assn
658 Melwood Drive NE
Warren, OH 44483

Dear Mr. Llewellyn:

Greetings from the Hyatt Regency Crown Center!

Thank you very much for your time on the phone last week. I enjoyed the opportunity to learn more about your organization and the growth of the Welsh community in Kansas City. I would like to reiterate that the Hyatt Regency is very interested in hosting the Annual Convention in 1993.

Per your suggestion, I contacted your local contact, Jack Nesbitt, and I have introduced myself to him.

Also, following is the name and address of my rugby coach:

Mr. & Mrs. Bob Ridenhour
c/o Kansas City RFC
P.O. Box 241
Kansas City, MO 64111

As I mentioned, his wife, Elleth, is from Wales.

Mr. Llewellyn, we are very interested in your business. Please do not hesitate to contact me if I can be of service.

Cordially,

HYATT REGENCY CROWN CENTER

Tom

Thomas McHugh
Sales Manager

TJM/bj

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*Nelson Lewellyn:
Do you see any problems/any
reasons why we should not sign?*

Jack Nesbitt 10 Jan 91

CONFIRMATION AGREEMENT

December 28, 1990

**WELSH NATIONAL GYMANFA GANU ASSOCIATION
61st WELSH NATIONAL SINGING FESTIVAL
September 2 - 8, 1992**

**Mr. Jack Nesbitt
Program Chairman
6004 Wildwood Drive
Kansas City, MO 64133
(816) 356-7272
#79431**

HEADQUARTERS

The Hyatt Regency Crown Center has been designated as the headquarters hotel, and as such, will be the location for all official food and beverage functions.

GUEST ROOM COMMITMENT

The following room block has been reserved for your group:

<u>DAY</u>	<u>DATE</u>	<u>GUEST ROOMS</u>
Wednesday,	September 2, 1992	15
Thursday,	September 3, 1992	225
Friday,	September 4, 1992	325
Saturday,	September 5, 1992	325
Sunday,	September 6, 1992	295
Monday,	September 7, 1992	15

*1200 Total
75% (900)*

Guest room commitments are derived from our research of previous usage. This commitment will be reviewed annually, and will be adjusted where appropriate to our mutual satisfaction.

SUITES

Currently no suites are being held for your use. Please notify me if any changes should take place.

Should your organization elect to utilize hospitality suites, it is understood that all food and beverage will be purchased through the Hyatt Regency Crown Center.

GUEST ROOM RATES

For your information, our current rates are as follows:

Single Occupancy:	\$144.00
Double Occupancy:	\$169.00
Suites from:	\$195.00 to \$800.00

The following special rates are confirmed for your organization:

Single Occupancy:	\$ 69.00
Double Occupancy:	\$ 69.00

All rates are net, non-commissionable and subject to prevailing state and local occupancy taxes, currently at 11.975%

CUT-OFF DATE

All rooms will be held until twenty-one days prior to your meeting or August 12, 1992. After this date, any unused portion of your block will be released for sale to the general public. We will continue to accept reservations after the cut-off date on a space availability basis, and these will be confirmed at the convention rate.

CHECK-IN TIME

The hotel's check-in time is 3:00PM. All guests who plan to arrive after 6:00PM should guarantee their reservations with either a first night's deposit or a major credit card. Should an early arrival be necessary, every effort will be made to accommodate them. However, if rooms are not available, arrangements can be made for the storage of luggage.

CHECK-OUT TIME

The hotel's check-out time is 12:00 noon. Should a later departure be necessary, arrangements can be made for the storage of luggage.

RESERVATIONS PROCEDURE

The Hyatt Regency Crown Center will provide reservation cards to your organization up to three times the peak night's block to secure reservations. Additional forms may be purchased for a nominal printing charge.

Additionally, reservations can be made directly with the Hyatt Regency Crown Center by your attendees on an individual basis. In order to facilitate reservations, attendees must dial the hotel directly and request the Reservations department. For your convenience, reservations may also be made through our toll-free reservation number (1-800-233-1234). **It is imperative that individuals indicate their group affiliation when making reservations.**

COMPLIMENTARY GUEST ROOM COMMITMENT

We are pleased to offer one complimentary room unit for every fifty room nights actually utilized by your organization per night. This is computed by adding the total rooms used on a per night basis and dividing by fifty. These complimentary units may be used in any combination of suites or guest rooms that you may desire. These units may be redeemed as follows:

*One Guest Room	1 Complimentary unit
*Executive Suite	
One Bedroom	2 Complimentary units
Two Bedroom	3 Complimentary units
*Crown Suite	
One Bedroom	2 Complimentary units
Two Bedroom	3 Complimentary units
*Skyline Suite	
Parlor	2 Complimentary units
One Bedroom	3 Complimentary units
Two Bedroom	4 Complimentary units
*Kansas City Deluxe	
Parlor	3 Complimentary units
One bedroom	5 Complimentary units
Two Bedroom	7 Complimentary units

Complimentary accommodations must be used as such and cannot be credited to your master account.

Complimentary units are calculated on the actual pick-up 72 hours in advance of the opening date of your convention, and will be monitored and adjusted accordingly day by day.

Additionally, we are pleased to offer you one Executive King Suite over and above our standard complimentary policy.

COMPLIMENTARY ITEMS

In addition to the above room commitment, we are pleased to offer the following on a complimentary basis:

*Ten Parking Passes

*Five VIP Amenities

SCHEDULE OF EVENTS

In addition to the outlined guest room block, we have reserved all of our function space for the period of September 3 - 6, 1992 on a 24 hour basis. This function space will be protected for your group on a first-refusal basis, and any outside requests for use of this space will be subject to your approval.

A schedule of requirements must be received by the HYATT REGENCY CROWN CENTER eleven months prior to the opening date of your meeting.

In the event that you are not in a position to provide us with a schedule eleven months prior to the opening date of your meeting, the HYATT REGENCY CROWN CENTER reserves the right to enter your previous year's meeting program specifications so that this space can be protected for your use, and the unused space released to the hotel for general assignment.

We will update and reconfirm this schedule of events six months prior to your meeting. Any revised space requirements or attendance figures should be noted at this time.

A final program with accurate attendance figures and program specifications is required no later than thirty days prior to your meeting dates.

We reserve appropriate function space based on the requirements described to us. Specific names of rooms will be furnished to you at the time you are ready to print your program. This allows time for actual attendance figures to be established. We do reserve the right to reassign rooms if your attendance increases or decreases substantially. Our public space which is not required to accommodate your program will be sold to other groups.

SPECIAL EVENTS

We have agreed to the following:

- *The Welsh Organization will be allowed use of the lobby piano after 9:00 p.m. during each night of the groups stay.
- *The Welsh Organization will be allowed to have a harpist play in the Terrace restaurant during a mutually agreed upon schedule.

MEETING ROOM RENTAL

We are holding function space to accommodate your meeting needs, as outlined above. We agree to waive the rental on all of your meeting space in consideration of your anticipated guest room usage and catered meal functions.

The hotel's agreement on confirming your meeting over the aforementioned dates is based on the balance of guest rooms and function space. In the unlikely event that the balance is altered, a loss would be incurred by the hotel resulting in renegotiation of the waiver.

We have defined the parameters which would lead to meeting room rental charges as follows:

- 1) Should major meeting space and/or catered functions be cancelled or counts drop below 80% of the anticipated attendance from the tentative program given to the hotel twenty-one days prior to your meeting.
- 2) Should your guest room pick-up drop below 75% of your commitment, a meeting room rental charge of \$1000 per day would apply.

The HYATT REGENCY CROWN CENTER will provide at no charge a reasonable amount of meeting equipment, i.e., chairs, tables and podiums. This does not include special set-ups for extraordinary formats that would exhaust our available in-house equipment. If such is the case, the Convention Services Department must be notified in sufficient time to present two alternatives: the obvious rental cost to your group for additional equipment, or the hotel's charge for the extraordinary set-up. The hotel will provide risers and a piano for Ballroom functions at no extra cost.

EXHIBITS

The hotel has reserved an area of 1000 square feet for tabletop displays. We anticipate your group to need thirty tabletop displays at a charge of \$15.00 per tabletop. The hotel will provide one draped table and two chairs per tabletop unit. Additional equipment per tabletop unit can be arranged through a decorator service at an additional charge.

HOLD HARMLESS CLAUSE

The following "Hold Harmless Clause" must be included in your exhibitors's contract.

"The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arriving out of injury or damage to exhibitor's displays, equipment, and other property brought upon the premises of the hotel and shall indemnify and hold harmless the hotel agents, servants, and employees from any and all such losses, damages and claims."

AUDIO-VISUAL EQUIPMENT

A complete line of audio-visual equipment is available through Visual Aids Equipment (VAE), which has offices located in the hotel.

PROMOTIONAL MATERIALS

Nothing can be posted, nailed, screwed or otherwise attached to walls, floors, or other parts of the building or furniture. Easels can be provided in the meeting room areas for signs. No taping to walls is permitted. Distribution of promotional stickers or label is strictly prohibited. Any charges in connection with cleaning or removal of such materials will be at the expense of the organization.

SECURITY

The Hyatt Regency Crown Center cannot be responsible for the safekeeping of equipment, displays, supplies, written materials, or any other items left in meeting rooms, conference areas, or exhibit areas.

Accordingly, it will be the responsibility of the client to provide security for any of the above and hereby assume the responsibility of any loss thereof. Our in-house Security Department can make recommendations of services available.

CATERING/CONVENTION SERVICES

A representative of our Convention Services Department will contact you approximately eleven months prior to your function to discuss all meeting details. A Catering Manager will be assigned to handle menu selections approximately six months prior to your meeting.

The Hyatt Regency Crown Center has agreed to a discounted price for tea served during the group's functions. An exact price will be mutually agreed upon before determination of menus. We have also agreed that, if feasible, our Pastry department will produce "Welsh Cakes" for consumption by the group.

The Hyatt Regency Crown Center has also agreed to waive the bartender fees for the cash bars held outside the Ballroom following evening events.

FOOD AND BEVERAGE POLICIES

Because of our legal liability for all food and beverage served on our premises, as well as licensing restrictions, our policy requires that only Hyatt purchased food and beverage be served on the Hotel property.

Definite food and beverage prices can be confirmed 90 days in advance of your function.

PRE-PLANNING MEETINGS

The Hyatt Regency Crown Center will provide guest rooms and meeting space on two occasions prior to the event, to the Welsh Planning Committee. Guest rooms will be offered at the convention rate, meeting space is complimentary. The above is based upon availability.

CREDIT AND BILLING

Authorization for the direct billing of your master account is subject to all hotel policies for credit verification and/or payment of advance deposits as stipulated by our Credit Manager. Should direct billing be approved, payment in full is due within 30 days upon receipt of billing by the hotel. It will be the responsibility of the organization to indicate the person(s) authorized to sign the master account.

Individuals will be responsible for room, tax, and incidental charges upon departure, unless otherwise specified.

CANCELLATION POLICY

Should you or your associates decide at any time between the confirmation of this contract and your meeting dates to cancel the above outlined meeting, then there would be a cancellation charge equivalent to one night's anticipated room revenue, based on the single occupancy rate and the number of rooms held on the peak night. This charge would not be assessed if the hotel is able to resell the rooms without suffering a loss due to a short notice cancellation.

It is also provided that the performance of this agreement by either is subject to acts of God, war, disaster, strikes, civil disorder, curtailment of transportation facilities, or any other emergency making it illegal or impossible to perform.

ACCEPTANCE

Should the above offer be acceptable to your organization, signing and returning the duplicate copy will enable the **HYATT REGENCY CROWN CENTER** to establish the aforementioned details on a definite, confirmed basis.

WELSH NATIONAL GYMANFA GANU ASSOCIATION, INC.

HYATT REGENCY CROWN CENTER

Signature

J. H. Heeter
Signature

Title

Sales Manager
Title

Date

12/31/90
Date

It is our understanding that the signee above is empowered by the **WELSH NATIONAL GYMANFA GANU ASSOCIATION, INC.** to accept this agreement.

A signed copy of this agreement must be received by January 31, 1991 or the **HYATT REGENCY CROWN CENTER** reserves the right to release this space for sale.