

Harrisburg

P.1

10/11/94

DUP

94

Countdown: Only 341 days!

WNGGA Harrisburg '95 Minutes of 08-20-94

The August meeting was held at the home of Barry and Danielle Wells in Delta, Pennsylvania, at 10.00 AM on 08-20-94. The purpose of this meeting was to create a second progress report for the Executive Committee of the WNGGA that will be presented in Bellevue, Washington at the '94 National.

The meeting opened with updates from each committee. Committee chairpersons not in attendance provided reports to the Committee prior to this date.

Glenn Grove advised us that the painting of the pub sign is completed and he is currently working on the frame.

Cheryl Mitchell discovered a print shop that was able to copy our logo on white stickers. The cost was \$75.00 per 1,000 stickers. We will take these to Bellevue and distribute along with our informational brochures. We have 1,000 brochures to give out.

We are to present T shirts to three members of the WNGGA Executive Committee. These three shirts will be set aside from our present stock. Those going to Bellevue are asked to take their T shirts along, as well as choir polo shirts and khaki slacks or skirts. This will help identify us at the booth from other organizations.

As the subject of T shirts has been brought up, we were informed that the cost of printing the first batch of shirts was actually \$13.50 and not \$12.00. The second batch will be less due to the set-up fee already being absorbed. We expect 1995 prices for these shirts to be higher. At present, 144 T shirts cost us about \$9.00 per shirt, 288 at about \$8.50 per shirt, 577 at about \$7.50 per shirt. Polo and sweat shirts will be more. The Committee voted by common consent to sell T shirts for the '95 National at \$12.00 per shirt. Even though our profit margin will not be great, other Nationals sold their shirts at \$10.00 and we feel that we should be in line with previous prices. We can absorb the cost in the polo and sweat shirt sales.

10/11/94

Those in attendance at this meeting:

Glenn Grove
Bill St. Clair
Cheryl Mitchell
Barry Wells
Marge Markley

Pat St. Clair
Ron Roberts
Nancy Hannah
Danielle Wells

The next scheduled meeting of the Harrishurg '95 Committee will be on September 24, 1994, at 10:00 AM at the home of Glenn Grove in Delta, Pennsylvania. All Committee chairpersons are requested to attend. There is a possibility that out of town visitors will be attending the meeting.

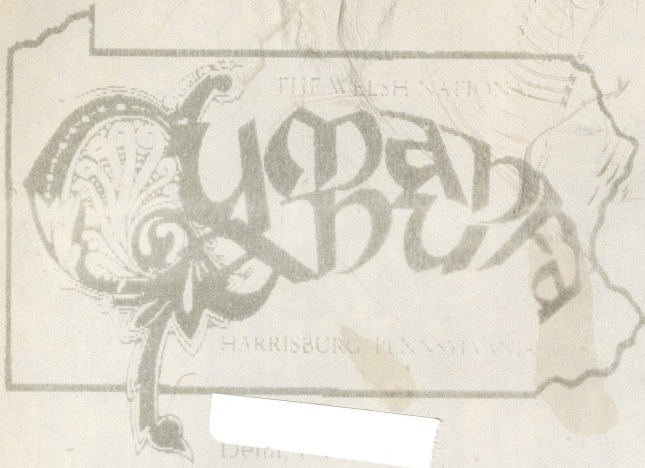
Respectfully submitted,

Danielle Wells
Recording Secretary

NELSON,

NEXT MINUTES ARE
WORTH COMING - ALSO
THE LETTER HEAD SHOULD
READ PATRICIA (E) ST CLAIR
NOT PATRICIA A. THANKS!
Glenn

1/10/95



D4

Only 235 days to go!

The November meeting of the WNGG Harrisburg '95 Committee was held 11-19-94 at the home of Glenn Grove in Delta, Pennsylvania at 10:00 AM. The meeting was opened with prayer led by Rev. Richard Price Baskwill. *The purpose of this meeting was to have a brief update from each committee chairperson and focus our efforts on preparing a working budget.* Committee chairpersons were asked to have budget figures available. The Executive Committee will create the final budget analysis to be presented to the WNGGA Executive Committee.

Executive Committee Business:

Glenn Grove received a response from David Gwesyn Smith, invited soloist for the evening Gymanfa session. Due to the fact that he was out of the country, he did not receive our invitation until just recently and wanted to discuss our proposal with his agent. He is to contact us regarding his availability and terms of agreement. He led us to believe that he would not be able to participate, due to his schedule and suggested fee. *At this point, it did not seem that Mr. Smith would be accepting our invitation and a letter of regret was faxed to him.* The Committee suggested that Robert Huw Morgan be issued an invitation to perform organ selections for the same conditions and fee that were offered to David Gwesyn Smith. *(Since this meeting, Robert Huw Morgan accepted our invitation as evening Gymanfa session soloist, will sign and return our agreement as soon as possible.)*

Glenn Grove and Pat St. Clair also brought a letter from Nelson Llewellyn before the Committee and presented their responses to the questions in said letter. Some items of interest in the letter were:

1. Final figures are not yet available from Bellevue
2. We are in charge of selling hymnals (providing a booth, manpower, ordering extras, money managing, etc.)
3. They do not know of any amount in a separate WAY account
4. Collection from Morning Worship Service does not go to any special fund. All monies go into general treasury
5. The first mailing of the registration is to include letter, schedule of events, registration form, hotel registration form, map of area. This is due to Nelson by January 15.

6/15/94

THE HARRISBURG
HOTEL

ANW/C ELLIS!

THINGS GOING WELL
NOT USING RADDISON BUT
THE ABOVE, (BESIDE THE
MILTON) WILL BE
COMPLETELY RENOVATED
FALL OF 94! MEET
W/ THEIR STAFF
6/11 WILL BE IDEAL!

SINCERELY,
GLENN

717/

6. WNGGA Executive Committee does not approve of the word "profit" or "non-profit" being used in our minutes. Nelson was not aware of the \$5.00 extra charge being instituted by WNGGA Executive Committee. We need to provide two additional board rooms for their meetings. The suite room will not be large enough. We must document all loan information. We need to send copies of vendors contracts for Raleigh's. We need to formulate our working budget by end of 1995.
7. We are encouraged to keep Saturday morning free for WNGGA meeting.
8. We can keep the original 2:30 PM time slot for the Civic Ceremony.

Pat and Glenn will send Nelson Llewellyn a Marketplace package for examination. Bill Markley advised Glenn that Earl Williams made his initial deposit and is the first to do so for the Marketplace. Glenn then read the letter of response to Nelson containing answers to his questions.

Registration:

Ron Roberts and Barry Wells advised the Committee that they are nearing the completion of the prototype of the registration booklet. Barry is working on the computer program for registration that will contain financial statements along with attendance information. The Committee discussed early bird incentive gifts. Armetale commemorative plates were suggested. Skylight offers mugs. Everyone is encouraged to find promotional catalogs and bring them to the next meeting.

Seminars:

Dick Baskwill advised the Committee that the following seminars are still open for confirmation

Thomas L. Thomas
WAGS
Pam Knellar
Rhiannon (Bronwyn Evans)
Tim Dyck

These seminar leaders have not responded to our invitation. Dick will give them another week to 10 days for grace period and then follow up with appropriate measures. A tentative seminar schedule has been formulated, but room assignments need to be secured. It would be to our advantage to leave one section of the Ballroom in the Harrisburg Hotel open due to conflicts with the audio systems. (It was later suggested that the open Ballroom be used as the Tea Room for the Harrisburg Hotel.) The Leland Room can be utilized for the Ninnau Breakfast. We will check into the availability of the theater in

Strawberry Square for the *Awr Y Plant*. We will also ask the hotels if more rooms are available.

Banquet:

Pat St. Clair advised the Committee that the Welsh Chef from the Inn at Perry Cabin will be in Wales until after Thanksgiving. She and Michele Griffiths will contact him at that time and work on the Banquet menu.

Pennsylvania Welsh Federation:

Glenn read his letter of response to *William Griffith* of the Pennsylvania Welsh Federation. This response included schedules of upcoming events in Rehoboth Chapel including Harrisburg '95 information

Hymn Competition:

We were also advised that seven letters have been delivered to our post office box requesting information on the hymn competition. We handed out all of our copies at the Bellevue National and have sent out photocopies upon request.

Hilton:

Glenn advised us that he spoke to *Sharon Hassinger* of the Hilton about our last meeting in one of their conference rooms. She apologized profusely for her inability to be there to assist us. She was deeply involved with a conference already in progress and assures us that she will give us the same preferential treatment with our conference. He also advised her that we received a 4% response from our corporate mailing with no monetary donations. She said that the average response is 3%. We will arrange a corporate meeting to try to improve our statistics.

Harrisburg '95 Apparel:

Pat St. Clair brought up the discussion of T shirts, sweat shirts and golf shirts to be ordered. She proposed a plan of ordering six dozen items in various sizes. The logo will be comprised of four colors on T shirts and sweat shirts and in two colors on golf shirts (due to the diminished size of the logo). Once we place the order, we can have items for sale in two weeks. The Committee voted by common consent to allot \$2500 to the purchase of said apparel. We will also look into delivery charges and mailing expenses.

Current prices	Sweats	\$20.00 (extra for largest sizes)
	T shirts	\$12.00 (extra for largest sizes)
	Golf shirts	\$20.00 (extra for largest sizes)

Glenn Grove will speak to Charles Vaughan about his offer to finance the first full order of Harrisburg '95 apparel. A sales page will appear in the registration booklet to kick off sales for these items. The *Ninnau* and *Y Drych* are to feature an article on the T shirts that should help. Cindy Seibel will put articles in the local papers.

Tours:

Bill St. Clair presented a report on two of the tours. The *Gettysburg Tour* was requested by popular consent even though it will take approximately 1 hour and 15 minutes-travel time from the Hilton. It will include: tour of battlefield with guide, electric map display, buffet luncheon at General Pickett's Restaurant (price not included), tour of Eisenhower Farm with guide and souvenir shopping at Gettysburg Village. Tours will be scheduled for Wednesday, August 30 and Monday, September 4. The *Delta Heritage Tour* will be guided by local historians, Donnie Robinson and David Glenn. It includes: tour of Coulsontown houses, Delta slate jail, Rehoboth Welsh Chapel, Slateville Cemetery with Maxwell Roberts, Old Line Museum and hot buffet luncheon at Delta Italian Restaurant (included in price of ticket).

The suggested price for the Gettysburg Tour was \$55.00 and suggested price for the Delta Heritage Tour was \$50.00. A vote of common consent accepted these suggested prices.

Pat and Bill St. Clair also brought up the topic of *transportation for the Pendyrus Choir*. We are responsible for transporting them from an airport within a 60 mile radius. The three airports they will most likely come through are Baltimore/Washington International, Philadelphia and Newark, New Jersey. Three buses will be needed to transport the entire choir. The choir will also need to be taken to and from Harrisburg for the Grand Concert and the Gymanfa Sessions. This will come close to a \$6,000 expense. If we secure a bus for the host families to travel up to Harrisburg, it will cost each person about \$15.00. We need to write this expense into our budget.

Welsh Artist John Allinson:

Pat St. Clair received correspondence from *John Allinson, a Welsh artist*, who is interested in exhibiting his work during the National. Several city galleries are available. He is hoping to meet us in Harrisburg in January to visit a gallery and meet our Committee members.

The remainder of the meeting was spent formulating a workable financial budget with committee chairpersons.

Next meeting is scheduled for January 7, 1995, at the Hilton in Harrisburg, Pennsylvania from 10:00 AM until 4:00 PM.

Respectfully submitted,

Danielle Wells

Attendance:

Nancy Hannah
Bill St. Clair
Sarah Rampon
Ron Roberts

Glenn Grove
Pat St. Clair
Barry Wells
Priscilla Sherman

Dick Baskwill
Cheryl Mitchell
Danielle Wells
Art Sherman

WNGG Harrisburg '95 Projected Budget

<i>Category</i>	<i>Projected Expense</i>	<i>Projected Income</i>
Registration	\$4,500.00	\$20,000.00
Souvenir Booklet	\$6,000.00	\$6,000.00
Gymanfa Sessions	\$5,000.00	\$0.00
Noson Lawen	\$2,500.00	\$8,000.00
Grand Concert	\$10,000.00	\$28,200.00
Publicity	\$3,500.00	\$0.00
Choir Reception	\$2,000.00	\$0.00
Grand Banquet	\$25,000.00	\$21,600.00
Sunday Buffet	\$24,000.00	\$24,000.00
Seminars	\$3,500.00	\$4,500.00
Hymnals	\$2,500.00	\$2,500.00
Ticket printing	\$1,000.00	\$0.00
Market Place	\$2,000.00	\$3,750.00
Hospitality	\$2,000.00	\$0.00
Public Relations	\$1,000.00	\$0.00
Flowers	\$1,500.00	\$0.00
Audio Visual Equip	\$3,000.00	\$0.00
Appreciation Gifts	\$500.00	\$0.00
Tea Room	\$1,500.00	\$1,500.00
Tapes/Videos	\$10,000.00	\$5,000.00
Honoraria	\$2,500.00	\$0.00
Civic Ceremony	\$500.00	\$0.00
WAY	\$700.00	\$150.00
Tours	\$8,000.00	\$8,850.00
Choir Bus Transport	\$6,000.00	\$0.00
Misc Expenses	\$5,000.00	\$0.00
Bilingual Worship	\$2,000.00	\$1,000.00
Hymn Competition	\$2,000.00	\$2,000.00
Pub Sign	\$1,000.00	\$1,000.00
Choir Accommodations	\$3,000.00	\$0.00
Te Bach	\$2,400.00	\$0.00
Corporate Sponsorships	\$500.00	\$2,000.00
Welsh Society Sponsorships	\$500.00	\$1,000.00
T Shirts, Sweats, Golf Shirts	\$10,000.00	\$13,500.00
<i>Projected Final Total</i>	\$155,100.00	\$154,550.00

These figures are based on reports made available through the 1992 National. To date, we have no figures or reports for either the 1993 or 1994 National.

Trip to Philadelphia Thanksgiving Gymanfa Ganu

November 20, 1994

Barry and Danielle Wells attended the Thanksgiving Gymanfa Ganu sponsored by the Welsh Guild in cooperation with the Welsh Society of Philadelphia and the congregation of the Arch Street Presbyterian Church. The Gymanfa Ganu was held in St. David's Chapel at the church. A congregation of 150 attended the event. Following the event, a *te bach* was held in the social room.

We did not want to upstage their celebration in any way, so we kept a low profile during the *te bach*. After looking at the congregation, we discovered that the age group there probably would not be able to aid or support the National except for a monetary contribution. The youngest singers came from Wilkes-Barre and were members of the guest choir that performed during the intermissions. Danielle made sure that these singers received flyers to take back with them and distribute in the Wilkes-Barre area. We also met Carol Ellis, the afternoon director of the Gymanfa. She was very enthusiastic about the '95 National and took flyers with her. We anticipate inviting *Carol Ellis* down to Delta to participate in a Cymanfa Ganu as a director or soloist this Spring. We feel that she will be the most valuable contact from this visit.

Our many thanks lie with *Sarah Coromway Rampon* who initially invited us to the Philadelphia Gymanfa Ganu. She has volunteered to be our contact person with this group. Sarah has attended several Harrisburg '95 National meetings and has been most helpful with suggestions and support in our group.

11/19/94

ANNWYL NELSON,

PLEASE ADVISE A.S.A.P.:

1. NUMBER OF PARTICIPANTS FOR EACH TOUR IN BELLEVUE.
2. WHO WILL BE RESPONSIBLE FOR THE ANNUAL SALES?
3. HOW MUCH IS LEFT IN THE W.A.Y FUNDS? CAN THESE / THIS BE UTILIZED TO FINANCE W.A.Y. EVENT FOR '95?
4. OFFERING FROM WORSHIP GOES TO WHOM?
5. DO WE SEND ALL OF THE MATERIAL FOR THE FIRST MAILING (WHICH IS WHAT DATE) TO YOU? IF SO WHAT SHOULD THIS INCLUDE?

HAD A GREAT MEETING 10/29
JOHN ADWIN JONES CAME DOWN FROM
NEW YORK — WAS VERY HELPFUL!

ALL THE BEST!

Glewin